

**TIPPECANOE COUNTY COUNCIL MEETING  
COUNTY OFFICE BUILDING – TIPPECANOE ROOM  
TUESDAY, OCTOBER 10, 2017  
8:30 A.M.**

The Tippecanoe County Council met Tuesday, October 10, 2017 in the Tippecanoe Room of the County Office Building at 8:30 a.m. Councilmembers present were President John Basham, Vice President Bryan Metzger, Kathy Vernon, Kevin Underwood, David R Williams, Roland Winger, and Vicki Burch. Others present were Auditor Robert A. Plantenga, Attorney Doug Masson, and Recording Secretary Caitlin Thomas.

**Pledge of Allegiance**

President Basham called the meeting to order and led the Pledge of Allegiance.

**Auditor's Financial**

Auditor Plantenga reported the county began 2017 with a General Fund cash balance of \$8,632,770.77. With projected misc. revenue, property taxes, the COIT transfer, and deducting circuit breaker credits the total available is \$53,404,949.77. The beginning net balance is \$1,321,654.77. We have approved additional appropriations of \$425,435 so far this year and there is \$258,596 in appropriations from the General Fund to review today. Deducting the miscellaneous revenues and the budget reductions, the total available is \$901,628.03.

On the Revenue report, we received the State Gaming Funds this month. These funds go to counties that do not benefit from the river boat. For the General Fund balance is about \$3.3 million. Funds 1189 and 1202 were affected by changes in the recording fees. The Recorder Perpetuation Fund took in \$37,000 for the month and only spent \$12,000. Surveyor fees changed from per deed to per document so that balance has gone up. Elected Official Training Fund has gone up but there is limited use. The Health Insurance Fund had receipts in the amount of \$800,000 and expenditures of less than \$500,000.

**Treasurer's Report**

Treasurer Weston stated the month ending balance for September was \$49,668,764.09 at the banks. The average interest rate was 1.34% and the weighted average was 1.33%. We currently have \$37.6 million in investments. Of the total investments, almost \$21 million is in the long term portion. Total interest is \$822,219.90. Of the original budget, that is about 103%. Of the revised budget, we are at 75.6% and 75% through the year.

**Public Comment** (*Agenda Items*)

None.

**Tippecanoe County Area Plan Commission**

**Resolution 2017-31-CL – Interlocal Agreement to Purchase Traffic Counters**

Director Fahey said about every four years, we spend some federal planning money to purchase at 80% several traffic counters. This saves the county from having to do all the traffic counts in the jurisdictions. The counters remain the property of the Area Plan department until new counters are purchased. Councilmember Burch asked what the total dollar amount was for this project. Director Fahey said it would be less than \$10,000 total. She also said the new counters will be able to accurately count bicycles, which has not been the case in the past.

- Councilmember Williams moved to approve the Resolution as presented, second by Councilmember Winger. Motion carried.

## **Tippecanoe County 2018 Budget Approval**

Ordinance 2017-16-CL – Approval of 2018 Appropriation and Tax Rates: 2<sup>nd</sup> Reading

- Councilmember Williams moved to approve the Ordinance as presented, second by Councilmember Winger.

Auditor Plantenga recorded the vote.

Basham - Aye  
 Metzger - Aye  
 Burch - Aye  
 Underwood - Aye  
 Vernon - Aye  
 Williams - Aye  
 Winger - Aye

Ordinance 2017-16-CL passed with a vote of 7-0.

## **Ordinance 2017-20-CL – 2018 Salary Ordinance**

- Councilmember Williams moved to approve the Resolution as presented, second by Councilmember Burch.

Auditor Plantenga recorded the vote.

Winger - Aye  
 Burch - Aye  
 Vernon - Aye  
 Williams - Aye  
 Underwood - Aye  
 Metzger - Aye  
 Basham - Aye

Ordinance 2017-20-CL passed with a vote of 7-0.

- Councilmember Burch moved to suspend the rules on second reading, second by Councilmember Williams.  
 Motion carried.
- Councilmember Williams moved to approve the Ordinance as presented, second by Councilmember Burch.

Auditor Plantenga recorded the vote.

Underwood - Aye  
 Williams - Aye  
 Metzger - Aye  
 Vernon - Aye  
 Burch - Aye  
 Basham - Aye  
 Winger - Aye

Ordinance 2017-20-CL passed with a vote of 7-0.

## **Resolution 2017-26-CL – Confirms & Ratifies 2018 Coroner Salary**

- Councilmember Metzger moved to approve the Resolution as presented, second by Councilmember Williams. Motion carried.

#### **Resolution 2017-27-CL – Confirms & Ratifies 2018 Surveyor Salary**

- Councilmember Williams moved to approve the Resolution as presented, second by Councilmember Burch. Motion carried.

#### **Resolution 2017-28-CL – Confirms 2018 Funding – Intellectual Disabilities**

- Councilmember Williams moved to approve the Resolution as presented, second by Councilmember Underwood. Motion carried.

#### **Resolution 2017-29-CL – Confirms 2018 Funding – Community Mental Health**

- Councilmember Williams moved to approve the Resolution as presented, second by Councilmember Underwood. Motion carried.

#### **Confirmation of 2018 Reassessment Levy Authorization**

- Councilmember Williams moved to approve the Reassessment Levy Authorization as presented, second by Councilmember Burch. Motion carried.

#### **Lafayette-West Lafayette Convention & Visitors Bureau – 2018 Approved Budget**

- Councilmember Williams moved to approve the 2018 budget for Lafayette-West Lafayette Convention and Visitors Bureau as presented, second by Councilmember Burch. Motion carried.

#### **Tippecanoe County Solid Waste Management District 2018 Budget Approval**

Ordinance 2017-17-CL – Approval of 2018 Solid Waste Appropriation and Tax Rates: 2<sup>nd</sup> Reading

- Councilmember Williams moved to approve the Ordinance as presented, second by Councilmember Burch. Motion carried.

Auditor Plantenga recorded the vote.

Vernon - Aye  
Williams - Aye  
Winger - Aye  
Basham - Aye  
Metzger - Aye  
Burch - Aye  
Underwood - Aye

Ordinance 2017-17-CL passed with a vote of 7-0.

Auditor Plantenga said the salary statements basically match up with the numbers in the budget. He requested the Council approve the salary statements for 2018.

- Councilmember Metzger moved to approve the Salary Statements as presented, second by Councilmember Underwood. Motion carried.

**Consent Agenda**

Approval of Meeting Minutes  
Regular Meeting – September 12, 2017

Health –Immunization Fund 8464			
Transfer	\$	1,500	Institutional or Medical
	\$	400	Travel & Mileage
	\$	52	Other Machinery & Equipment to Other Professional Service
Coroner – General Fund 1000			
Transfer	\$	7,431	Part Time Salaries
	\$	569	Social Security from Institutional or Medical
Highway – Cum Bridge Fund 1135			
Transfer	\$	4,008	Engineer & Architect to Minor Equipment
Prosecutor –Drug Task Force Fund 2507			
Transfer	\$	700	Vehicles to Repair/Vehicles & Equipment
Prosecutor –HTCU Fund 8271			
Transfer	\$	17,000	Salaries Full Time to Software
Superior Ct 5 – General Fund 1000			
Transfer	\$	20	Dues & Subscriptions to Travel & Mileage
Juv Alt – DOC JDAI Fund 9213			
Transfer	\$	500	Other Professional Service to Other Supplies
CASA – Donation Fund 4121			
Transfer	\$	125	Other Supplies / Non-Specified Dues & Subscriptions

- Councilmember Metzger moved to approve the consent agenda as presented, second by Councilmember Williams. Motion carried.

**Additional Appropriations:****Circuit Court**

VASIA Fund 9631

Grant Appropriation	\$	15,000	Other Professional Services
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Councilmember Winger said this grant appropriation has their approval.

- Councilmember Winger moved to approve the appropriation as presented, second by Councilmember Burch. Motion carried.

**Superior Ct 2**

General Fund 1000		
Appropriation	\$ 6,573	Pauper Attorney

Councilmember Winger said Judge Meyer could not be here today, but this is for the ongoing pauper attorney expenses they are experiencing.

- Councilmember Winger moved to approve the appropriation as presented, second by Councilmember Burch. Motion carried.

**Ancillary**

General Fund 1000		
Appropriation	\$ 24,000	Transcriptionist

Councilmember Winger said Judge Meyer oversees this and the rate he is asking for in this appropriation is reasonable.

- Councilmember Winger moved to approve the appropriation as presented, second by Councilmember Burch. Motion carried.

**Superior Ct 5**

General Fund 1000		
Appropriation	\$ 4,000	Jury Expense
	\$ 12,500	Pauper Attorney

Councilmember Winger said he recommends approving both the Jury Expense and Pauper Attorney.

- Councilmember Winger moved to approve the appropriation as presented, second by Councilmember Burch. Motion carried.

**Superior Ct 4**

General Fund 1000		
Appropriation	\$ 1,613	Other Professional Services
	\$ 315	Pauper Attorney

- Councilmember Winger moved to approve the appropriation as presented, second by Councilmember Burch. Motion carried.

**Prosecutor – Pat Harrington**

DTF Coalition Fund 9251		
Grant Appropriation	\$ 34,247	Machine & Equipment / Safety

Prosecutor Harrington explained this grant is received every year and the funds will go to buying certain kinds of equipment the coalition can use for testing and reports.

- Councilmember Winger moved to approve the appropriation as presented, second by Councilmember Burch. Motion carried.

ICJI EEDMA Fund 9254		
Grant Appropriation	\$ 110,000	Other Professional Services
	\$ 30,000	Machine & Equipment / Vehicles

Prosecutor Harrington said this is a two year grant. These funds go to overtime and labor costs for drug tests and the rest goes to fund the Drug Task Force.

- Councilmember Winger moved to approve the appropriation as presented, second by Councilmember Burch. Motion carried.

#### **CASA**

CASA GAL Fund 1213

Appropriation	\$ 20,667	Salaries Full Time
	\$ 1,581	Social Security
	\$ 2,316	PERF Retirement

Connie Schneck said this is a request for appropriation of uncommitted funds for a staff advocate position.

- Councilmember Metzger moved to approve the appropriation as presented, second by Councilmember Underwood. Motion carried.

#### **Sheriff –Barry Richard**

Misdemeanor Fund 1175

Appropriation	\$ 47,991	Machine & Equipment / Vehicles
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Sheriff Richard explained this part of the funds they split with Community Corrections and they will be used to upgrade their vehicles as needed.

- Councilmember Metzger moved to approve the appropriation as presented, second by Councilmember Williams. Motion carried.

#### **Community Corrections – Jason Huber**

General Fund 1000

Appropriation	\$ 15,645	Salaries Full Time
	\$ 14,735	Salaries Part Time
	\$ 2,500	Salaries Overtime
	\$ 2,516	Social Security
	\$ 2,033	PERF Retirement
	\$ 16,000	Institutional or Medical
	\$ 8,500	Operating Supplies / Cleaning
	\$ 14,000	Other Supplies / Non Specified
	\$ 10,000	Minor Equipment
	\$ 24,624	Other Supplies / Food
	\$ 5,000	Educational Materials
	\$ 750	Training
	\$ 23,200	Other Professional Services
	\$ 750	Travel & Mileage
	\$ 6,000	Utilities

Director Huber said these funds are for the additional staff and equipment to move inmates from the County Jail to help with the overcrowding. Councilmember Winger asked if they are bringing on new people for this task. Director Huber said they are bringing new people, pending this approval.

- Councilmember Metzger moved to approve the appropriation as presented, second by Councilmember Williams. Motion carried.

2017 Salary Statement	\$ 73,956	New (2) Full Time Positions - Corrections Officer Pole II
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- Councilmember Williams moved to approve the salary statement as presented, second by Councilmember Underwood. Motion carried.

## TEMA

EMPG Competitive Fund 8413

Grant Appropriation	\$ 2,963	Machine & Equipment/Safety
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Administrator Hutchison said TEMA received these funds through an obligated fund that Homeland Security released and that had to be spent in one month's time. These funds are used to purchase high visibility vests for the mobile unit.

- Councilmember Williams moved to approve the appropriation as presented, second by Councilmember Metzger. Motion carried.

**Coroner** – *Donna Avolt*

General Fund 1000

Appropriation	\$	11,147	Salaries Part Time
	\$	9,289	Salaries Other Wages
	\$	1,564	Social Security
	\$	8,000	Health & Medical Professional
	\$	25,000	Autopsies

Coroner Avolt said they are running two or three months ahead of where they anticipated their expenses to be.

- Councilmember Metzger moved to approve the appropriation as presented, second by Councilmember Burch. Motion carried.

## WIC

2017 Salary Statement	\$ 6,942	New Full Time Position – Voucher Clerk Comot I
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Connie Schneck said she has recently received permission to eliminate a Voucher Clerk Supervisor position and replace it with a Voucher Clerk position.

- Councilmember Underwood moved to approve the salary statement as presented, second by Councilmember Williams. Motion carried.

2018 Salary Statement	\$ 23,604	Voucher Clerk Comot I
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- Councilmember Underwood moved to approve the salary statement as presented, second by Councilmember Williams. Motion carried.

Highway – *Stewart Kline*

Wheel Tax Fund 4806

Appropriation	\$ 21,000	Gasoline & Oil
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Director Kline said this is to appropriate uncommitted funds to cover expenses through the end of the year.

- Councilmember Vernon moved to approve the appropriation as presented, second by Councilmember Burch. Motion carried.

MVH Fund 1176

Appropriation	\$ 60,000	Gasoline & Oil
	\$ 10,000	Snow Removal
	\$ 10,000	Minor Equipment

\$ 3,000 Other Machine & Equipment

Director Kline said this covers gas and oil, but also snow removal and maintenance.

- Councilmember Vernon moved to approve the appropriation as presented, second by Councilmember Burch. Motion carried.

#### **Health – Craig Rich**

Gateway to Hope Fund 9178

Grant Appropriation \$ 5,200 Health & Medical Professional

Director Rich said this grant was received from the Drug Free Coalition and will be used to hire a substance abuse counselor.

- Councilmember Underwood moved to approve the appropriation as presented, second by Councilmember Williams. Motion carried.

Councilmember Winger asked for clarification of Ordinance 2017-16-CL. He asked if the Ordinance will affect any of the other numbers they have. Auditor Plantenga said the change is reflected in the financial summary.

#### **Committee Reports**

##### **Tippecanoe County Public Library - Short term general obligation bond - Jos Holman**

Director Holman said they are working closely with Arbaugh and Associates as financial consultants. The library has opportunity because they are paying off their 2009 bonds. They can issue \$40 million in debt but since he has been there they have not been more than \$8 million in debt. The library owns the Red Crown Mini Museum building on the corner of 6<sup>th</sup> and South Streets and improvements need to be made to the building. Those improvements include work on the exterior of the building, ceilings, electrical, and plumbing. He said the library is interested in creating a 24/7 distribution center at that location. The machine is a type of vending machine and has four built in security cameras. After the renovation and installation of the machine, only the garage bay would be available to the public. Director Holman said the library's tax rate stays at .0696%. They are 7 cents per \$100 of assessed value and that will not change. That tax amount will not increase with this bond or future bonds.

Attorney Masson said the resolution makes clear that Tippecanoe County is not going to be obligated for these bonds in any way. This request has been given the Resolution number 2017-33-CL. Director Holman said they will be before the Council within the second quarter asking for an appropriation for another general obligation bond for a new branch in the southern part of the district.

- Councilmember Williams moved to approve the issuance of short term bonds as presented, second by Councilmember Burch. Motion carried.

#### **Unfinished/New Business**

##### **2017-2018 Otterbein Library Appointment – Suzie Scott**

- Councilmember Winger moved to approve the appointment as presented, second by Councilmember Underwood. Motion carried.

President Basham said they are hoping to break ground in Romney the beginning of this year.

Councilmember Winger said he was impressed at how large the Wonders on the Wabash event was and reminded the Council and audience to keep their eyes open for the completion of the promenade.



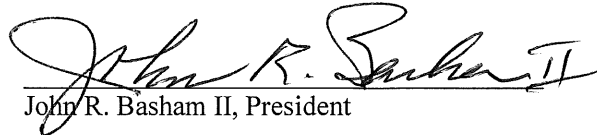
**Commissioner FYI**

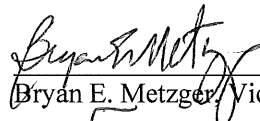
Commissioner Murtaugh said the cookout of the roof last Monday was a huge success. The County's campaign for United Way kicks off in November. Jesse's Kids is hosting a chili supper at the fairgrounds. The courthouse is set to be done a few weeks later than anticipated due to weather. It will be completed probably in the last week of November. They are discussing dates for an unveiling for the courthouse improvements.


**Public Comment**

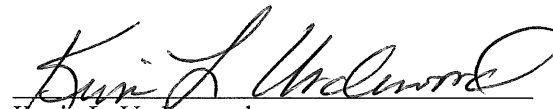
None.

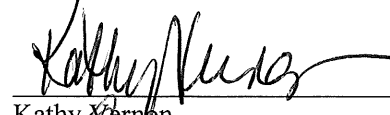
**TIPPECANOE COUNTY COUNCIL**

  
John R. Basham II, President

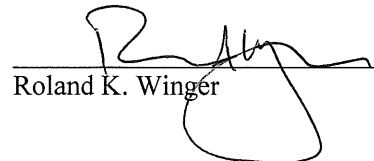
  
Bryan E. Metzger, Vice President

  
Vicki Burch

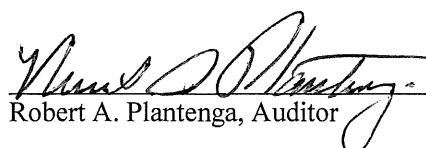
  
Kevin L. Underwood

  
Kathy Vernon

  
David R. Williams

  
Roland K. Winger

ATTEST:

  
Robert A. Plantenga, Auditor 11/14/2017

Minutes prepared by Caitlin Thomas, Auditor Office Assistant